



2017-18

# Class Placement Request Form

Each year classroom teachers and learning support teachers come together to create classes for the following year that ensure the best possible learning environment for every child. Many variables are considered as we go through the complex process of creating classes for the following year.

Following are some of the factors considered during the class building process:

- Provincial Legislation
- Classroom teacher and school-based team recommendations
- The overall make up of the class being created
- Learning styles
- Intellectual, emotional, social & physical development
- Behavioural issues
- Need for additional services such as learning assistance
- Male/Female balance
- Pre-existing conflicts between children
- Pre-existing supportive relationships between children
- Education Assistant assignments
- Student leadership skills

Although each factor listed above is important, each is weighted differently depending upon the individual circumstances under discussion. We consider placements balancing each child's needs with a more global view of class composition and school organization. Teachers review all available information regarding a child and his or her class placement.

Throughout the year, teachers become increasingly aware of your child's needs both through daily interactions with your child and discussions with you. However, if there is any additional information that you wish us to consider when placing your child; please provide it using the format below. We do our best to address all considerations; however, it may not be possible to fulfill every request that we receive.

Please keep in mind that in a small school like ours placement options can sometimes be restricted. Combine that with classes that will most likely be close to or at the legislated maximum and it becomes even more restrictive.

This form will be shared publicly with the teaching staff when the new classes are being designed. If you have any questions, please call me at 604-296-9026 or email at [al.post@sd41.bc.ca](mailto:al.post@sd41.bc.ca).

**Please return this form to the office no later than Friday, May 26, 2017 by 3:00 pm.**

Sincerely,  
Al Post  
Principal

2017-18 Class Placement Consideration Request – Please return to the Office by May 26, 2017 at 3:00 pm

Child's Name: \_\_\_\_\_ Grade Next Year: \_\_\_\_\_

**Strengths and areas to be considered:**

**Academic Learning**

\_\_\_\_\_  
\_\_\_\_\_

**Social & Emotional Development**

\_\_\_\_\_  
\_\_\_\_\_

**Physical Development**

\_\_\_\_\_  
\_\_\_\_\_

**Peer Relationships**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Print Surname

\_\_\_\_\_  
Date