

FINAL Minutes

Forest grove PAC

Date: March 8, 2018

Time: 7PM

Location: Forest grove School Library

Copies:

- Minutes from last meeting
- March 8, 2018 Agenda

Present: Kinder Jones, Danielle Elliott (President), Carrie Keen (Vice-president), Brenda Nicholas (member-at-large), Selena Yip, Barb McMahon, Adrienne Chow, Valerie Fabris

Regrets: Janet Ambrosio (Treasurer), Amanda Kelloway (Secretary)

1. Accept minutes:

- Minutes sent out via email for feedback on Feb 9 – feedback added to draft minutes.
- February 2018 Minutes approved as written

2. Principal's Report

- Grade 6 Basketball season has been successful
- YPC performance was very well received
- Report Cards will be distributed March 14. Parents please direct any questions or concerns to your children's teachers.
- All primary students from both the English and Mandarin streams presented a Lunar New Year Assembly on February 21 at 11 am. Our objective in bringing all the Primaries together was so all could share in this significant cultural event.
- Intermediate Mandarin classes shared information and cooked seasonal food for the English classes.

3. Executive Report

- Action items from previous meeting:
- Janet and Donna are looking into the process of accessing future school donations made through school cash online
- Brenda will finalize sample notices for June and September
- Mental Health Presentation: Dr. Sharon Shelby
- Dr. Shelby is booked from 7 to 8 PM on April 9; she will be available for discussion following the session
- Scholastic Book Fair
- Volunteers needed! Watch for email notices or contact the PAC at forestgrovepac@gmail.com

4. Treasurer's Report

- General \$27,441.58 - The adjusted amount with cheques issued is \$25,328.48
- Gaming \$1,140.81 - The adjusted amount with cheques issued is \$755.16
- We have paid out \$6,343.80 from the Teacher's Wish List.
 - The projected amount to be paid out for the current year is \$18,190.63
- New cheques for our general account have been ordered.
- Cheque Requisitions – If you need a cheque from the PAC please fill out a cheque requisition form (available in the PAC Treasurer letter tray in the office). Please include all receipts and email me janetambrosio@gmail.com to let me know that your form is there. *Do not use the school's requisition form*
 - Please submit your requisitions in a timely manner. It helps keep our budget accurate and avoids a surge of requisitions at the end of the school year.
 - Signers – Know what you are signing for! Never sign your own cheque.
- Treasurer's Report approved

5. Committee Reports

Fun Lunch

- Susan introduced a new lunch provider – Kinder Lunches – they have vegetarian lunches and their own website and ordering system. Susan will talk to them about possibly providing a lunch in May and using our existing Munch-A-Lunch system for orders
- Susan will look into TCBY for Walk-A-Thon and Sports Day
- Sports Day lunch: pizza, hot dogs and drinks; PAC will provide freebies

Health and Safety

- Lice checks: Lice kits have been distributed. Adrienne inquired about the possibility of home visits in addition to distribution of lice kits. Selena mentioned that Ms. Howey was willing to provide home support to families. Another lice check will be conducted in April.
- Students are using the east incoming ramp to exit after school, and parents are using the east incoming ramp to enter and exit after school. This is very hazardous. Parents please talk to your children about using alternate exits and be mindful of our parking rules in the east lot.

Emergency Preparedness

- Many thanks to Valerie Fabris, Tricia Drover, and Meagan Carver-Anderson, who have volunteered for the Emergency Preparedness Committee!

So Fun

- Walk-a-thon: May 30
- Last year the Walkathon began after lunch, around 12:15 pm; Danielle will find documents from last year and distribute
- Students can do a set pledge amount, or amount/km; donations can be collected and submitted before or after the event
- Money raised by Grade 7 students will go toward Grade 7 Graduation

- Prizes awarded to class with highest amount of funds raised, student who raises highest amount, and names of all students who contribute any donation amount will be placed in a draw
- Students and parents will meet up at the school at regular dismissal time

Movie Night

- Everything set up on Munch-A-Lunch; Barb will connect with volunteers
- Discussion ensued regarding making SoFun Events more profitable and possibly doing more Movie Nights throughout the year

Non-Event Fundraising

- Donation drive update: Sunday April 22 (Earth Day) Brenda will be outside the Community Room from 8 am to 11 am. Notices and bags will be sent home after Spring Break.
- Athena Turner has volunteered to manage the annual Creative Children course packs fundraiser

Garden Committee

- Barb has found another fundraising opportunity from Artisan Landscaping. They offer two options for fundraising and discounts that involve pre-selling bags of soil or bagging soil that is delivered on site. Barb will plan an event the weekend before Earth Day for students to prepare the garden with new soil from Artisan Landscaping.

Teacher Appreciation

- No report

Grade 7 Leaving

- Carrie will follow up with the Grade 7 parents regarding the Bottle Drive – notices and date should be combined with the Donation Drive
- Consider doing a bake sale after the Walk A Thon when parents are picking up kids

DPAC update

- A Rep from HUB presented at the last meeting; kids are encouraged to bike to school, resources regarding safety and community events are on the HUB website
- BMSS Anxiety Presentation open to community; go to BMSS website for tickets
- Budget discussions will be addressed at the April Meeting

ART start quilting project update

- Raffle tickets will be sent home after Spring Break; \$2/ticket, book of 5
- Jenny Johnston will also sell tickets at Cameron School

New business

- Adrienne inquired about the posting of the Mandarin Curriculum; Kinder verified that it has been posted on the Forest Grove website since January
- Elections for 2018/19 PAC Executive will be May 10